



Dear Parents and Carers (Monday Hall 2 Pod)

## Year 10 face to face support from June 15th

On the 1<sup>st</sup> June, I [wrote to you](#) setting out an overview of our plans for provision for Year 10. I have provided a link to this letter as it may be useful to remind yourself of the key points I shared with you in that letter. I did ask you to fill in a short form setting out the likelihood that your child would attend this provision. 83% of you responded to this, and of those who responded, 75% indicated that their child was likely to attend.

Please remember that the setting of work online will continue to be the main delivery model, with the school 'lessons' supporting the understanding, explaining new content and providing the opportunity for greater staff feedback. We do think that students will benefit both socially and academically from attending face to face provision and we would encourage attendance for educational reasons. However, this has to be parental choice and I should remind you that no penalty notices will be issued if your child does not attend.

You must read this letter as I set out some crucial information that you need to be aware of. There is a short [video message](#) to accompany it. **Even if last week, you indicated your child was unlikely to attend we have still allocated your child a place.** At the end of the letter I set out how you can confirm attendance or otherwise using this [online form](#)

### When will my child attend?

- Every Year 10 student will attend school once a week for just over 3 hours
- **Your child has been allocated a place in the Monday Hall 2 Pod.**
- This provision will run every **Monday** from 11:00 am until 2:20 pm, starting on Monday 15<sup>th</sup> June.
- Your child should arrive in school at 10:45 am prompt and enter through the car entrance off Newdigate Street, following the signs for **Hall 2 Pod**. They should not arrive early or late.
- The day will consist of three 1 hour lessons of English, Maths and Science and a short break of 20 minutes.
- The restrictions on numbers in school and the careful planning that we have done means that your child will not be able to switch to another group.

### What should my child bring with them?

- The canteen is not open and the water fountains are turned off, they should bring a bottle of water and any snacks they want for break time.
- They will need a pen, pencil, ruler and calculator. If more equipment is needed, we will contact you nearer the time.
- If possible they should bring the exercise books, folders and booklets they use in English, Maths and Science. A notebook may also be helpful.
- They can have their mobile with them but this should be on silent and not in view, unless the

teacher allows them to use it during the lesson for educational purposes or break time.

- There will be hand sanitiser available but students can bring their own if they want to
- Face masks are not compulsory but students can wear their own if you want them to

**My child or a household member is displaying symptoms of coronavirus or has tested positive. Should they attend?**

- No student should attend if this is the case. You must follow the [governments' Stay at Home advice](#)

**I am concerned about my child attending because of their health. What should I do?**

- Children and young people who have been classed as **clinically extremely vulnerable** due to pre-existing medical conditions are advised to shield and not attend school
- If a child is deemed **clinically vulnerable** (but not clinically extremely vulnerable), parents MUST follow medical advice provided for their child. If the child will attend school, then please contact Miss Charlton through the school reception who will work with you to put in place a Health Care Plan before your child attends
- The [NHS website](#) defines who is clinically extremely vulnerable and who is clinically vulnerable
- If you think this applies to your child then you should read the [government guidance](#)
- If you have any questions about this, please contact the school reception on 0115 9387000 and they will direct your query to the relevant member of staff

**I am concerned about my child attending because of the health of someone they live with. Should they attend?**

- Government advice is that students living with someone who is clinically vulnerable (but not clinically extremely vulnerable), including those who are pregnant, can attend school.
- If your child lives with someone who is clinically extremely vulnerable, then the government advice is that they can attend school if you are satisfied that stringent social distancing can be adhered to and they are able to understand and follow those instructions.
- The [NHS website](#) defines who is clinically extremely vulnerable and who is clinically vulnerable

**How will my child get to school?**

- It is unlikely that there will be any school bus provision at this stage. We will inform you if this changes.
- If possible students should avoid public transport and should walk or cycle
- If they do use public transport then, from the 15<sup>th</sup> June, they will have to wear a mask as per government guidelines.
- If students do cycle to school, then they must bring a cycle lock in order to guarantee the security of their bike
- Parents can drop students off and pick them up but in order to allow social distancing measures to apply:
  - Parents must not enter the school car park
  - Parents must not park near the school, please arrange a drop off/pick up place elsewhere in Kimberley or at either end of Newdigate Street

**What social distancing measures has the school put in place?**

- Students will not come into contact with any of the other groups of students in school if they follow our instructions.
- Strict 2m social distancing is expected:
  - Desks are 2m apart
  - 2m queuing spaces are marked on the entrances to school and on the corridors
  - Each “pod” of students has its own entrance, toilet, corridor, break area and classroom. These are not used by any other students during the day
  - Signs throughout the school remind students to remain 2m apart
  - Teachers will constantly reinforce the social distancing expectations
- As far as is possible, students will come into contact with the same team of staff every day they attend

**Do they have to wear uniform?**

- No. We do understand that some students have outgrown their uniform and that uniform is difficult to keep clean
- Students must not wear revealing or inappropriate clothing, or anything with an offensive slogan. Everything that they wear should be easy to clean.
- If rain is forecast, then students should wear a coat with a hood as sometimes they will have to queue outside

**Personal Hygiene and Safety**

- Face masks are optional but students who want to wear them should bring their own.
- Students must wash or sanitise their hands at every opportunity. Supervising staff will insist that they do so:
  - When they arrive at school
  - After break times
  - After using the toilet
  - Before and after eating food
  - Before leaving school
- We will insist that students must use a tissue if they cough or sneeze. The tissue should be disposed of in a pedal bin. If no tissue is available, then they should cough or sneeze into their folded arm until they can access the tissues provided in school
- Rooms will be well ventilated. Where possible we will prop doors open to aid ventilation and reduce the need to use door handles.
- Only one student will be able to enter the toilet at a time, they will be supervised at break to ensure this happens
- Cleaning on all areas will occur throughout the day and pedal bins will be emptied regularly
- Toilets will be cleaned every hour.
- After each school day classrooms, corridors and toilets will be cleaned thoroughly, ready for the next day's group of students.
- Cleaning record sheets will be on display in every toilet and classroom

### **Student Well-Being**

- I do understand that some students will be anxious about returning to school. This is perfectly normal and you should be reassured that we will do all that we can to support your child during this time:
  - If you would like to talk to a member of the Year 10 pastoral team, then please contact the school office on 0115 9387000 or [office@kimberleyschool.co.uk](mailto:office@kimberleyschool.co.uk)
  - Students will have the opportunity to talk one to one with a member of our student support team on the days that they are in. The process for doing this will be explained at the start of each day
  - Students will receive a briefing at the start of each day on what is expected of them. They will receive regular reminders throughout the day
  - I have reminded all staff that students will be anxious and that our role is to support them as they return to school
- During this week Mrs Fitzsimons will record a video message for Year 10 students where she will be in school and will explain the detail of the areas that they will use; the social distancing measures in place; and the personal hygiene expectations we will all have to follow. This will be a useful video for you to watch with them as it may help alleviate any concerns they have.

### **How will you manage behaviour – especially in respect of students who break social distancing and hygiene rules?**

- Parents must read the [“Covid-19” appendix to our behaviour policy](#) which sets out our approach to managing behaviour. Please take the time to read this and explain it to your child.
- This also sets out how we expect staff to deal with breaches of our expectations about social distancing and hygiene.
- Students who accidentally breach the social distancing and hygiene rules will be sensitively reminded of our expectation
- Students who repeatedly or deliberately breach the social distancing rules will be removed from

the provision for the remainder of the day and may have the offer of provision withdrawn in the future.

**My child has a Special Educational Need or Disability; will they be able to attend?**

- Yes. The Learning Support Team will identify students who they think will need additional support to access the face to face provision. Please contact them through school reception if you have any questions.

**My child has been attending the full time key worker provision - which should they attend?**

- On the day that the face to face provision is taking place your child should attend either the full time key worker provision or the face to face support. It is not possible to move from one group to another.

**How do I contact school?**

- You can contact school by phone or by email. However, you must not enter the school site at any time.

**What does Mr George think about school opening?**

I have thought long and hard about my view on school reopening for students in Year 10 and Year 12. My daughter is in Year 11 in another local school and so she does not have the option of returning next week. However, if she attended Kimberley School and if she was in Year 10 then I would be happy for her to do so. For these reasons:

- Children of key workers have been safely attending school ever since it was closed for all other students in March.
- I am lucky that my daughter is healthy and no one in the family is in one of the governments' risk categories
- I think it would help her understand that life can carry on but will demonstrate to her the measures we all need to take individually to keep ourselves and others safe. I think seeing this demonstrated to her by strong adult role models in school will be a good thing.
- Although the restrictions on numbers of students allowed into school mean that the provision is minimal, I do think that the face to face lessons will help to keep her on track with the remote learning in the core subjects. It may also re-motivate her with her work on other subjects.
- I think it would mean that she will enter the summer break with some real sense of reassurance that she has spent time with teachers and is well prepared for whatever Year 11 might look like.
- I am also lucky enough to have been in school last week and have seen how it will work and I am confident in the measures that we have put in place for cleaning, hygiene and social distancing.

However, I also know that this has to be a matter of personal choice and I fully respect that this is your decision. I am not seeking to persuade you and I would certainly not ask you to explain to me your decisions. I am recommending this provision but you do not have to accept the offer.

**Will the provision definitely start on June 15th?**

No, we cannot guarantee this. National events may well mean that we have to cancel our plans at any point before the 15th. We have seen in the news this weekend that in the North-West the

increase in the “R” rate has led to councils instructing schools not to reopen. All of our planning is directed towards the 15th and I am confident that if we are allowed to do so then we will open then. However, if anything does change we will contact you by email and text as soon as we are able to.

### **How do I confirm if I am accepting or declining this offer?**

You should do so by completing this [short online form](#). Remember, if you are choosing to decline an offer then you do not have to explain your reasoning. I cannot stress enough that this is an individual decision. I understand how difficult it is and that you have to make the decision that you think is right for you and your child.

### **Can I change my mind later?**

Of course. If you do change your mind, then please just contact us via the school reception on 0115 9387000 or [office@kimberleyschool.co.uk](mailto:office@kimberleyschool.co.uk) and keep us informed.

### **What will happen next?**

We will update you with more information and reminders throughout the week so please watch out for emails and texts throughout the week - these will be sent to all Year 10 students and parents even if you are not attending as it is important that everyone is kept in touch. We will do everything we can to ensure that everyone is prepared but please do contact the school reception if you have any questions.

Take care everyone. Amidst all of this I do have to tell you that we are excited about seeing your children again – whenever that happens.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'A. George'.

Andrew George  
Head Teacher